





## COUNTY OF DELAWARE

GOVERNMENT CENTER BUILDING  
201 WEST FRONT STREET  
MEDIA, PENNSYLVANIA 19063

AREA CODE (610) 891-4852

PERSONNEL Department

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August 25, 2022

Hector Figueroa  
6 Doolin Bay Drive  
Bear, DE 19701

Dear Mr. Figueroa,

This letter is to inform you that your employment with the County of Delaware is terminated effective August 24, 2022.

Please return your ID Badge, keys, and any County Property to Park Police at the front desk of the Government Center Building where you worked within 3 days of receipt of this letter if you have not already done so.

If you are enrolled in a medical benefit plan, your coverage will end effective the last day of the month, and COBRA information will be forwarded to you in the mail. Note that COBRA information is time sensitive and to act on it upon receipt if interested. The Employee Assistance Program is available for your use until the last day of the month.

It is your responsibility to inform the Personnel Department of the County of Delaware of any updates to your contact information (name, address, phone number, email address), so that we may provide information such as your W-2 form.

We wish you well in your future endeavors.

Regards,

*Angela Frattarelli*

Angela Frattarelli  
HR Advisor/Manager – ER/LOA  
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